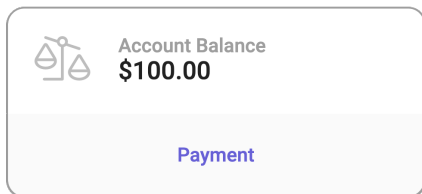


# Work with a Family's Transactions

Last Modified on 10/25/2024 11:16 am EDT

The **Transactions** tab in a **Family Account** shows you the three steps of the automatic billing workflow. You can make changes to invoices in the *Scheduled* and *Pending* sections. However, once the billing invoice moves to the *Ledger* section, the invoice is considered a historical reference and cannot be changed.



The *Account Balance* appears at the top of the **Billing** and **Transactions** tabs in a family account and reports in real-time when a family makes a payment. Click **Payment** to [Record a Payment](#).

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Expand/Collapse All

- ▢ Scheduled
  - ▢ Pending
  - ▢ Ledger Transactions
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