

Work with Family Accounts - Children

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While working with **Family Accounts**, the page is organized into two sections: Children and **Contacts**. Access a Family Account by going to **Family Accounts** (left menu) > **Profiles** card > **View # Active Family Accounts**, or use the **Search...** at the top of any page.


The **Children** section shows profile cards for each child. Use the Children section to:

- ✦ See a contact's relationship to a child.
- ✦ See a child's age and birthday.
- ✦ Easily go to a child's Details tab or delete a child from the Family Account.

Expand/Collapse All

- ▢ Children Section
- ▢ Details Tab
- ▢ Enrollments Tab
- ▢ Contacts Tab
- ▢ Files Tab
- ▢ Policies Tab
- ▢ Custom Questions Tab



To add a new Child profile to a Family Account, use the **Actions** menu  > **Add Child** on the Family Account page.
