## Create & Manage Classes

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Depending on how your childcare center is organized, your classes can vary greatly to offer a variety of options to the families you serve. At Jackrabbit Care, we offer flexibility and ease when creating classes, copying classes, enrolling children in those classes, and archiving classes.

- $\downarrow$  Use the Enrollment tab to enroll a student in a class.
- ightarrow Access the Class Roster from the Roster tab on the Class page.
- Archive classes when no longer in use and reinstate them when needed.

All classes can be found by going to Programs & Classes on the left menuOwners and Administrators automatically have the permissions to create Classes; however, an Administrator is limited to creating Classes for the site(s) assigned to them when they are added as a **Team Member**.

Expand/Collapse All

- Create a Class
- Enroll a Child in a Class
- **Class Enrollment Tab**
- **Class Roster Tab**
- Copy a Class
- Archive & Reinstate Classes
- Assign Teachers to Classes

## **FAQs**