## Select Dates of Service

Last Modified on 04/12/2024 4:15 pm EDT

The **Dates of Service** are considered the first full billing period after a child starts class. These Dates of Service will appear on all invoices and statements from your organization. Families will be able to use those documents for FSA reimbursement purposes.

The Dates of Service are selected as part of the Add a New Tuition Fee During Enrollmentworkflow.

There are a few variables that are factored in when considering the Dates of Service and a related Adjustment Fee for days missed in the Billing Cycle.

- Child's Start Date- The 1st day the child will attend class once enrolled.
- **Billing Start Date** This date is dependent on the Billing Profile set up for the family. If Friday is selected for when a bill is due, Fridays will be the only date to select for the Billing Start Date.
- Billing Schedule The Schedule assigned for the class.
- Invoice Date The date the invoice is ready to send to the family.

## **Dates of Service Example**

Sharie Monk just turned one and her parents have signed her up for the one-year-old class. Her 1st day of class is on the 14th of the month. The class schedule is set for Weekly Billing and in her mom's Billing Profile, the due date is every Friday with an invoice sent 4 days before the due date.

The **Dates of Service** = **Week of the 20th** with a fee adjustment added for the 4 days of tuition from the previous week.

