

# Archive a Family Account

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To archive a family account, children in the family must be removed or dropped from all classes they are enrolled in. Dropping a child from a class can be done in a few ways:

- Drop a child directly on the [Enrollment page](#) (Openings Over Time).
- Drop a child from the Enrollments tab on a child's details page.
- [Drop a child from a Class](#) from the Programs & Classes > Enrollment tab.

Both an Owner and Administrator automatically have the permissions to drop children from classes, archive, and reinstate a Family Account.

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Expand/Collapse All

✓ Archive a Family

✓ Reinstate a Family Account

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Help is just a few clicks away! Go to [Jackrabbit Care Support - Resource Center](#) to select the help option that works best for you.

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