





Financial Reports


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When you want to check the financial health of your business, the Jackrabbit Care Financial Reports page provides you with all the reporting information you need in one place. Go to **Finances** (left menu) > **Site Reports** card, and click the **Reports** link to do the following:

-  Monitor your billed, paid, and emailed invoices in real-time.
-  See past due balances and access the Payer's information from the report.
-  Check the tuition and category fees in one location and apply tuition to multiple children.
-  Review which families have added a payment method in the CircleTime Mobile app.

Note: Owners and Administrators automatically have permissions to access the Financial Reports section. Site Administrators may only view Balances, Mass Payments, Missing Payment Methods, Online Payment Methods, and Tuition By Child.

These financial reports are available for your use on the Financial Reports page: Billing & Payments, Balances, Fee Categories, Mass Payments, Missing Payment Methods, Online Payment Methods, Past Due Fees, Pending Fees, Posted Fees, Programs & Classes Billings, Scheduled Fees, Site Invoices, Site Ledger, Tuition by Child, and Tuition Overview. Click the **Presets** menu to select a report from the drop-down list.

- Select which report from the drop-down menu you would like to review.
- Most of the reports can be exported to Excel and/or printed.
- Column headers can be filtered and sorted. Drag and drop a column header to change the order.
- Click the **Filter** icon  to open a slide-out filter drawer on the right to filter the data on the Fee Categories, Program & Classes Billings, and Tuition Overview reports.

[Expand/Collapse All](#)

- [Billing & Payments Report](#)
- [Balances Report](#)
- [Fee Categories Report](#)
- [Mass Payments Report](#)
- [Missing Payment Methods Report](#)
- [Online Payment Methods Report](#)
- [Past Due Fees Report](#)

- Pending Fees Report
 - Posted Fees Report
 - Programs & Classes Billings Report
 - Scheduled Fees Report
 - Site Invoices Report
 - Site Ledger Report
 - Tuition by Child Report
 - Tuition Overview Report
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