

# Manage Your Account in the Billing Portal

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Use your Jackrabbit Care email and password to access the Jackrabbit Care [Billing Portal](#). In the portal, you will be able to do the following:

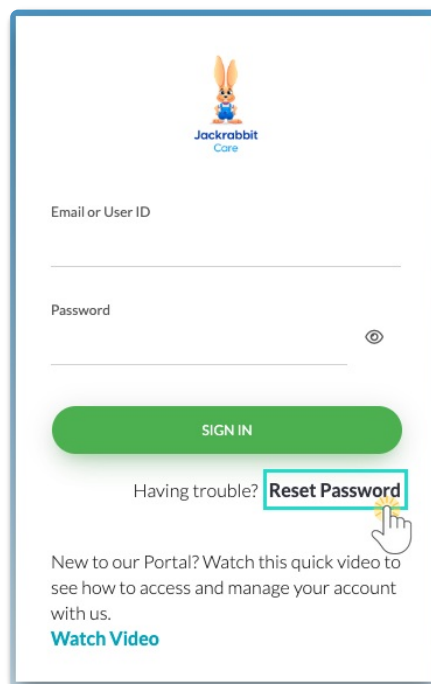
- ✱ Update the billing contact and payment information.
- ✱ View and print your transaction history (fees charged and payments made).
- ✱ Make a payment for overdue fees.
- ✱ Review Jackrabbit Care billing policies, [referral bonus plan](#), and more!

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## First Time Login

Whether you are [upgrading from a free trial account](#), created your own [Do It Yourself \(DIY\) account](#), or opened an account another way for Jackrabbit Care, you will receive a welcome email with a link directing you to the [Jackrabbit Care Billing Portal](#) after completing the *Jackrabbit Software - Sign Up* form. We recommend bookmarking this link for easy access in the future!

The first time you access the Billing Portal, you'll need to set up your password by clicking **Reset Password**. This will send an email to the Billing Contact email address our Billing Department has on file. The email will contain a time-sensitive link for you to reset your password.



The screenshot shows the Jackrabbit Care Billing Portal login interface. At the top is the Jackrabbit Care logo, featuring a cartoon rabbit. Below the logo are two input fields: "Email or User ID" and "Password". The password field has a toggle icon (an eye) to the right. A green "SIGN IN" button is positioned below the input fields. Underneath the button, the text "Having trouble?" is followed by a "Reset Password" link, which is highlighted with a red box and a hand cursor icon. At the bottom, there is a message: "New to our Portal? Watch this quick video to see how to access and manage your account with us." followed by a "Watch Video" link.