Add a Site

Businesses can manage multiple locations by creating separate sites within their account. An Owner can add a site with a full Jackrabbit Care subscription. Some advantages of using one site per location for a center are:
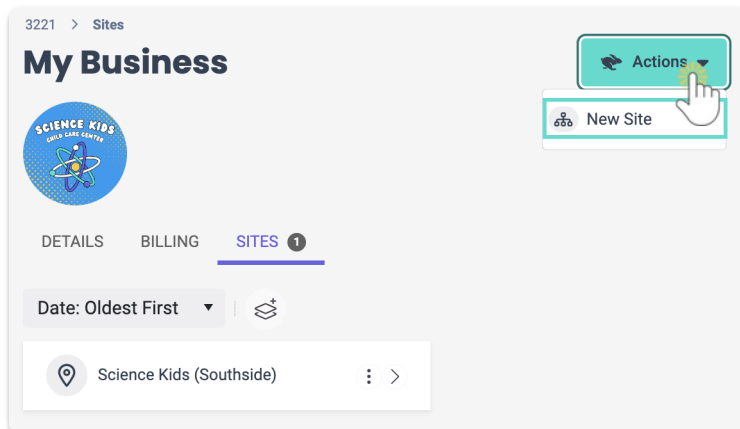
- Assign team members only to the locations they work at.
- See financial information per location.
- Manage classes and schedules more efficiently.

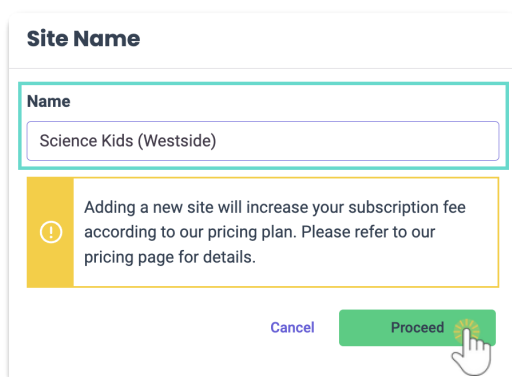Adding a new site may increase your subscription fee. Refer to our **Pricing Plans** for more details.

Manage Sites

1. Go to **Settings** (left menu) > **Business Settings** card > **Manage All # Sites**.
2. Click the **Actions** menu [Actions ▼] > **New Site**.

3. Type the name of your new site in the *Site Name* window and click **Proceed**.

4. Enter the details for your new site. For more information, see how to **Manage Site Level Settings**.